

ALPHA OMEGA TAX SERVICE LLC PRIVACY POLICY

We collect non public personal information about you from the following sources:

- *Information we receive from you on applications, tax preparation worksheets, other documents we use in preparing your tax return, or other forms.*

Should you apply for a “bank product” refund (request to have fees deducted from your tax refund) your information will be shared with the lending bank upon your express authorization and the bank’s use of that information and any other information received by or about you will be covered by the bank’s privacy policy.

We do not disclose any nonpublic personal information about you to anyone, except as permitted by law. If you decide to close your account(s) or become an inactive customer, we will adhere to the privacy policies and practices as described in this notice.

We do not share any of your confidential tax return information with any third-party. A third-party is any person or company other than you, the client. That means we cannot disclose your identity, income, net worth, tax liabilities, or other protected information to the Internal Revenue Service, state tax authorities, unmarried partners, friends, relatives, real estate agents, mortgage brokers, banks, or any other person or company without your explicit authorization.

Your confidence in us is important and we want you to know that your personal and account information is safe.

It is the policy of Alpha Omega Tax Service, LLC to handle the information you provide with the utmost confidentiality and care. We restrict access to nonpublic information about you to members of our firm who need to know this information in order to complete the work you have hired our firm to do.

We will not disclose your personal and confidential information to anyone outside our firm without your expressed authorization to do so.

We appreciate the confidence you have placed in our firm and we pledge to safeguard the confidentiality of your records and information provided by you.

Sincerely,

The Staff of Alpha Omega Tax Service
Alpha Omega Tax Service, LLC